

The Vale School District No. 84 Board of Directors met for their regular monthly meeting, December 14, 2016 at 7:00 PM in the Conference Room at Vale Elementary. The meeting was called to order by Chairman Michael McGourty. Present were Directors Susan Gregory, Scott Gressley, Topper Schlupe and Dave Wenger; Superintendent Scott Linenberger; Business Manager Matt Mejia; Principals Alisha McBride, Jeri Schaffeld, and Mary Jo Sharp; Board Secretary Beth Morrow, Bond Committee Member Logan Hamilton, and students and patrons of the District.

Scott Gressley led the Pledge of Allegiance.

It was moved by Topper Schlupe and seconded by Scott Gressley to adopt the agenda as printed. Motion unanimously approved.

Chairman McGourty asked if there were any objections to the Consent Agenda. Director Susan Gregory declared a conflict of interest. It was moved by Topper Schlupe and seconded by Susan Gregory to approve the Consent Agenda as printed.

Approve Minutes of the November 9, 2016 Regular Board Meeting and Special Work Session, November 30, 2016.

Approve pre-paid bills in the amount of \$24,401.68 and bills payable in the amount of \$84,860.39 for a total of \$109,262.07

Adopt Policies

BBC-Board member Resignation

BD/BDA-Board Meetings

BDC-Executive Session

BFC-Adoption and Revision of Policies

ECACB-Unmanned Aircraft System (UAS) a.k.a. Drone

JHCA/JHCB-Immunization, Physical Examination, Vision Screening/Eye Examination

KGB-Publix Conduce on District Property

Hire LRC Aides – Jennifer Strange and Charity Wright

Hire Custodian – Leticia Tamez

Hire Coaches – Todd Gregory and Brad Jacobs

Hire Bus Driver – James Kingrey

Amend Retirement Date – Nancy Kamo, Title 1 Aide, date change to March 31, 2017

Resignation – Sarah Trask from Administrative Duties effective June 30, 2016

Non Pay Increase Renewal – Sarah Trask

Approve Division 22 Standards

Administrators' Reports

Nickie Shira from Malheur ESD gave a STEM presentation using Stem Goggles. Mrs. Shira showed how the goggles work by virtual images. She noted there are over 200 images and tours available for students.

Malheur ESD Interim- Superintendent, Mark Redmond presented the Local School Plan. Mr. Redmond noted the strong CTE programs in the Vale District. Mr. Redmond also noted the benefits to STEM, CTE, College Counseling, and other dollars generated by the ESD through grants. Superintendent Linenberger reported the plan should be ready for approval at the January meeting.

Ken and Alan Rassmussen, Modern Building Systems gave a presentation on their modular buildings. Costs, designs, and delivery were discussed.

Mrs. McBride reported on activities at Willowcreek including the Read-A-Thon, Hour of Code, and field trips. She also reported on upcoming activities including iReady training, the Christmas Program, and a Teacher In-service for Step Up to Writing.

Mrs. McBride reported on activities at Vale Elementary including the Citizenship Assembly, Step Up to Writing training, dental sealants, The Jingle Bell Jukebox Performance, and news from the Vale Elementary Library. Mrs. McBride also reported on upcoming events including the Responsibility Assembly, iReady training, and Step Up to Writing Collaboration.

Mrs. Schaffeld reported on activities at Vale Middle School including the VMS News, ZSpace Lab, Lego Robotics Competition, the Richard Jensen assembly at the High School, Academic Bowl, and Eighth grade field trip to the Cultural Center, the Awards Assembly, an OBOB grant and athletics.

Mrs. Sharp reported on volleyball awards, winter sports, National Honor Society activities, Robotics Club activities, and upcoming events including Senior Project Presentations, and Viking Pride Celebration, and Connection Day scheduled for January 11, 2017.

Items for Action

Approve Field Trip

Jim Schaffeld, Vale High School Math teacher, presented itinerary and plans for an overnight trip to Salem for a Robotics competition, January 27 & 28, 2017. It was moved by Susan Gregory and seconded by Scott Gressley that the Vale School District No. 84 Board of Directors approve the overnight trip to Salem Oregon on January 27 & 28, 2017, to attend the Robotics competition. Motion unanimously approved.

Resignation – Aide

It was noted a written resignation from Melissa Wall, LRC Aide had been received. It was moved by Topper Schlupe and seconded by Scott Gressley that the Vale School District No. 84 Board of Directors accept the written resignation of LRC Aide, Melissa Wall, effective December 21, 2016. Motion unanimously approved.

Check Signatory

It was noted that with the retirement of Deputy Clerk Sharon Hawkins, it is necessary to name Karen Olsen as a check signer. It was moved by Scott Gressley and seconded by Topper Schlupe to approve Deputy Clerk Karen Olsen as check signatory for the Vale School District. Motion unanimously approved.

Approve Resolutions

Business Manager Matt Mejia presented resolutions for Board approval. It was moved by Topper Schlupe and seconded by Dave Wenger that the Board of Directors of Vale School District No. 84, after reviewing details concerning the above described grants, appropriates an additional \$77,048 of expenditures as follows for the Fund 255 – Special Revenue-CTE Career Pathway Grants. Motion unanimously approved. (Resolution attached to minutes)

It was moved by Dave Wenger and seconded by Scott Gressley that the Vale School District No. 84 Board of Directors, after reviewing details concerning the above described, appropriates an additional \$2,627.58 of expenditures as follows for the Fund 100 – General Fund. Motion unanimously approved. (Resolution attached to minutes)

It was moved by Dave Wenger and seconded by Scott Gressley that the Vale School District No, 84 Board of Directors , after reviewing details concerning the above described grants, appropriate an additional \$8,012 of expenditures as follows for Fund 100-General Fund-CTE Career Pathways Grant. Motion unanimously approved. (Resolution attached to minutes)

It was moved by Scott Gressley and seconded by Topper Schlupe that the Vale School District No. 84 Board of Directors, after reviewing details concerning the above described grants, appropriate an additional \$2,000 of expenditures as follows: Fund 100-General Fund-Oregon First Robotics Grant. Motion unanimously approved. (Resolution attached to minutes)

It was moved by Dave Wenger and seconded by Scott Gressley that the Vale School District No. 84 Board of Directors, after reviewing details concerning the above described grants, appropriate an additional \$4,503.46 of expenditures as follows:

Fund 210-Special Revenue Fund-Farm to School Base. Motion unanimously approved. (Resolution attached to minutes)

Approve Bond Resolution

Superintendent Linenberger presented and reviewed the Bond Resolution for Board approval. It was moved by Topper Schlupe and seconded by Scott Gressley that the Vale School District No. 84 Board of Directors authorize the issuance, sale, and delivery of general obligation bonds; designating an authorized representative, bond counsel, and underwriter or placement agent; delegating the negotiation and approval of financial documents and related matters. Motion unanimously approved. (Full Resolution is attached to the minutes)

Authorization to Proceed for Proposals

Superintendent Linenberger reported the information submitted by Design West is legally correct and requested approval to proceed. He went on to describe Architectural and engineering services are "personal services" and have a different procurement process than for "related services." Personal services are architecture, engineering, land surveying. Your Board has adopted policies for personal services that you would follow for hiring an architect or engineer.

Oregon statutes allow a local contracting agency to develop roles of procedure for public contracts. ORS 279A.040 through 279A.075. Your policy DJCA indicates some basic requirements for the selection of a personal services contractor. It does not indicate that you must use a formal Request for Proposal process, but it does require a selection process with the criteria listed. My advice is that you advertise for any personal services contracts you need, with a posting advertised as you would for an RFP or other bidding process, but that you just post it as a "Request for Bids Personal Services for Architecture." If you refer to it as an RFP ("Request for Proposals") or ITB ("Invitation to Bid"), then it implies you will be using the full statutory process under Oregon Law, however, your policy does not require us to do that. Policy DJCA states if the amount is to be "in excess of \$150,000" the Board must provide prior approval.

It was moved by Topper Schlupe and seconded by Scott Gressley that the Vale School District No. 84 Board of Directors approve the Vale School District No. 84 Superintendent to proceed for proposals. Motion unanimously approved.

Approve New Board Secretary

Superintendent Linenberger requested approval of Beth Morrow as Board Secretary. It was moved by Scott Gressley and seconded by Dave Wenger that the Vale School district No. 84 Board of Directors appoint Beth Morrow as Board Secretary beginning January 2, 2017. Motion unanimously approved.

Information Items

Business Manager Matt Mejia presented the financial report.

Superintendent Linenberger presented the Food Services Report.

Superintendent Linenberger reviewed the Willowcreek water results.

Hearing Groups

Superintendent Linenberger read the statement for Hearing Groups. There were no Hearing Groups.

Items for Discussion

Policy BBAA – Individual Board Member’s Authority and Responsibilities was reviewed as a first reading.

Superintendent Linenberger reported on the possibility flashing solar powered beacons to be placed on Washington Street, Smith Street, Clark Street to alert drivers to watch for children and use caution. There was no interest from the Board for this project.

It was agreed to postpone bond discussion or holding a special bond committee meeting until after the first of the year.

Board Report

The Board acknowledged the years of service given to the Vale School District by Board Secretary Sharon Hawkins.

The Directors went into Executive Session under ORS 192.660(d)

The Board returned to Open Session.

There being no further business the meeting was adjourned.